

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 2/12/2018

BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Jennifer Nicole Eichmeyer
Thomas M Beck, M.D.
Jack Zarybnisky, O.D.

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Maurie Ellsworth, General Counsel
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 1:00 PM MST by Heather Hussey-Johnson.

APPROVAL OF MINUTES

Ms. Eichmeyer made a motion to approve the minutes of January 17, 2018 with the noted spelling correction. It was seconded by Dr. Beck. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit proposed law changes to the Governor's Office is mid-July 2018 and the deadline to submit proposed rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session. Ms. Eichmeyer made a motion designating the Chair to approve changes to application forms and the webpage when the fee changes, approved by the 2018 Legislative Session, become effective. Dr. Beck seconded it. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$68,134.20 as of 1/31/18.

INTERIM COMMITTEE UPDATE

Mr. Ellsworth stated that the Idaho Legislature has an Interim Committee that has been studying the use of hearing officers and is also looking at the Idaho

Administrative Procedures Act. Draft legislation was presented at the Interim Committee's last meeting that would make substantial changes to the Idaho Administrative Procedures Act and the way contested cases are handled. No meeting for the Committee has been scheduled yet for the 2018 Legislative Session.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

APPLICATION FORM REVIEW

The Chair previously approved revisions to the endorsement application to remove the requirement for transcripts and a copy of laws and rules of another state of licensure. Ms. Eichmeyer made a motion for the Chair to also approve changes removing the requirement for a copy of the laws and rules of another state of licensure for the original application. It was seconded by Dr. Zarybnisky. Motion carried.

BOARD MEMBER QUESTIONS

Dr. Zarybnisky asked questions of the other Board members regarding application requirements and Board procedures.

NEW BUSINESS

NEXT MEETING is scheduled for April 3, 2018 at 1:00 PM

ADJOURNMENT

Ms. Eichmeyer made a motion to adjourn the meeting at 1:35 PM. It was seconded by Dr. Zarybnisky. Motion carried.

Heather Hussey-Johnson, Chair

Jennifer Nicole Eichmeyer

Thomas M Beck, M.D.

Jack Zarybnisky, O.D.

Tana Cory, Bureau Chief